



Waverley Borough Council
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To: All Councillors

When calling please ask for:
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Direct line: 01483 523351
Calls may be recorded for training or monitoring
Date: 2 November 2016

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 1 November 2016. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 9 NOVEMBER 2016**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, fax, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **four members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

AGENDA

5. **FORWARD PROGRAMME**

The Executive Forward Programme was approved.

6. **BUDGET MANAGEMENT AND MID-YEAR BUDGET REVIEW**

The Executive has noted the report and

1. agreed a supplementary estimate of £11,000 to cover the cost of waste collection on New Years' Eve, as set out in paragraph 6 (ii);
2. agreed a supplementary estimate of £30,000 for external legal costs regarding the Development Control appeal set out in paragraph 8;
3. agreed that the current Council Tax Support Scheme remains unchanged for 2017/18, as set out in Paragraph 9;
4. agreed a revision to Annexe 3 of the Annual Investment Strategy by increasing the total investment limit for any approved group from £15m to £20m, with £10m becoming the maximum with any single member of that group as set out in paragraph 17;
5. approved a virement from the Ockford Ridge demolition budget into the Ockford Ridge Show homes budget of £49,000, as detailed in paragraph 44; and
6. agreed to reschedule £25,000 of the Fire Walls budget into 2017/18 as set out in paragraph 39.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

The Executive has also agreed to RECOMMEND to the COUNCIL that

7. the rescheduling of £92,000 for Farnham Museum into 2017/18 be approved, as detailed in paragraph 21 (i);
8. the rescheduling of £80,000 for Gostrey Meadow Pavilion into 2017/18 be approved, as detailed in paragraph 21 (ii);
9. a virement from High Street Haslemere car park for Car Parks Rolling Maintenance of £70,000 be approved, as set out in paragraph 22 (ii);
10. a virement from Office Lighting replacement (£62,000) and Electricity meter installation (£5,000) to Installation of heating

system at Cranleigh Leisure Centre be approved, as set out in paragraph 22 (iii);

11. the rescheduling of £900,000 for Manfield Park Industrial Units into 2017/18 be approved, as detailed in paragraph 23;
12. the rescheduling of £780,000 for Frensham Common Site Redevelopment into 2017/18 be approved, as detailed in paragraph 24;
13. the rescheduling of £250,000 for Windows & Doors into 2017/18 be approved, as detailed in paragraph 36;
14. the rescheduling of £100,000 for Roofing and Associated works into 2017/18 be approved, as set out in paragraph 37;
15. a virement from Structural & Damp works of £250,000 for Responsive Repair works be approved, as set out in paragraph 38;
16. a virement from Professional fees of £215,000 for Void Repair works be agreed, as set out in paragraph 40; and
17. the rescheduling of £50,000 for Cranleigh Day Centre be approved, as set out in paragraph 42.

[This item is recommended to the Council for decision and is not subject to the call-in procedure]

7. FUTURE PROVISION OF THE PAYROLL SERVICE

The Executive has agreed that

1. the payroll service be transferred to MidlandHR following the Epsom and Ewell termination of the payroll bureau shared service;
2. the hosting of the iTrent system be transferred from Tandridge to MidlandHR; and
3. the authority enters into a contract with Midland HR to provide the payroll function at Waverley BC.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

8. STRATEGIC REVIEW 2016/17

The Executive has agreed to a supplementary estimate of £12,000 to fund the appointment of an external consultancy to complete a Strategic Review by the end of December 2016, to be funded from the Revenue Reserve.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

9. FIXED PENALTY NOTICE FINE LEVELS UNDER NEW FLY-TIPPING LEGISLATION

The Executive has agreed that the level of the fine for fixed penalty notices for fly-tipping be set at £400, with a discount to £300 if paid within 10 days.

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

10. EWHURST CONSERVATION AREA APPRAISAL

The Executive has agreed to RECOMMEND to the COUNCIL that the CAA for Ewhurst be adopted as a material planning consideration. This will include the following amendments to the boundary:

- Extension: Church cemetery, Village Hall and surrounding properties
- Extension: Curtilage of The Old Rectory
- Extension: Properties to the south west of Garlands
- Extension: Garden of Mundy's Hill
- Removal: Field to the west of Shere Road
- Removal: Field at High Edser Farm
- Removal: Ballindyne, Ockley Road

[This item is recommended to the Council for decision and is not subject to the call-in procedure]

11. EWHURST GREEN CONSERVATION AREA APPRAISAL

The Executive has agreed to RECOMMEND to the COUNCIL that the CAA for Ewhurst Green be adopted as a material planning consideration. This will include the following amendments to the boundary:

- Extension: Garden of Burstowes Croft
- Extension: Curtilage of Runbeams Farm
- Removal: Garden of Runbeams Cottage
- Removal: Southern tip on Horsham Road and land at Hilltop View

[This item is recommended to the Council for decision and is not subject to the call-in procedure]

12. DEVELOPMENT OF AFFORDABLE HOMES AT NURSERY HILL, SHAMLEY GREEN

The Executive has approved the appointment of the preferred Contractor 3, following the successful completion of the second stage of the tender process in accordance with the Council's Contract Procedure Rules, subject to the final contract sum being within the approved budget and in consultation with the Director of Resources and the Portfolio Holders for Housing and Finance.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

13. DEVELOPMENT OF AFFORDABLE HOMES AT SHERRYDON, CRANLEIGH

The Executive has approved:

1. the appointment of the preferred build contractor following the successful completion of the tender process, in accordance with the Council's Contract Procedure Rules, subject to the contract sum being within the approved budget, and in consultation with the Director of Finance and Resources and the Portfolio Holders for Housing and Finance; and
2. the rescheduling of £60,000 budget from 2017/18 forward into 2016/17 to allow construction works to begin.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

**For further information or assistance, please telephone Emma McQuillan,
Democratic Services Manager, on 01483 523351**